



**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 – fax 508-291-3116**

Committee Members:

Mark Andrews, Town Administrator
David Trudell, Finance Committee,
Charles Klueber, Planning Board, Clerk
Alan Slavin, at large Member, Chair
Mary Jane Driscoll, at large Member
James Giberti at large Member Vice Chair
Town Accountant
Cara Winslow, Selectman Liaison

Capital Planning Committee Meeting Minutes 11/15/2011

Members Present: A. Slavin, J. Giberti, M.J. Driscoll, D. Trudell, T.A. M. Andrews, C. Klueber

Guests: F. Heath, D. Sullivan, E. Begley

Meeting called to order @ 09:24 A.M. by Chair A. Slavin

Discussed meeting minutes of 09/27/11 but found incomplete, will approve at next meeting.

A. Slavin discussed updating of 5 yr. plan, copy to D. Sullivan. Also discussed town vehicles and having vehicle inventory updated to assure we were not paying for registration of vehicles not being used. Also discussed having Police Chief Stanley to provide us an update of current vehicles and vehicles needing replacement in FY13. D. Trudell noted that he has updated 5 yr. plan and that it should now be current.

A. Slavin suggested asking Library officials, Trustee's, for a current plan on what they are doing about updating their facility and equipment. A suggestion was to provide the plan with a line item, without a specific \$\$ amount. D. Trudell said he would follow up with Library officials (Larry McDonald)

C. Klueber advised committee members that he had passed along some information on "Ambulance rebuilding and remounting" to E.M.S. Dir. David Evans. Members agreed that we would prefer replacement of these older ambulances but that due to Town's financial picture, remounting might have to do for now. D. Trudell, and M. Andrew, mentioned that the Town was looking into available Grant programs (Challenge Innovation For Regionalization Grant from State) M. Andrew explained that D. Evans was working on a plan and Grant proposal. A. Slavin mentioned that S.E.R.P.E.D. have be able to help with regionalization process or grant.

J. Giberti mentioned, to committee, that the Town has a generator @ P.D. that was a donation from NStar. He noted that it may need some repairs but it could help with the current need for a new generator by the P.D. T.A. M. Andrews said that he would follow up on this with Chief Stanley. Committee discussed the fact that when the E.O.C. was updated, no one realized that the new equipment might exceed the power output of the existing generator. A. Slavin suggested that we try to avoid this problem on future projects.

Approved
12/6/11 C. Klueber

A. Slavin stated that committee members could ask for items to be added to meeting agendas. Members could ask at meetings or Email him with requests.

Committee then discussed providing "Informational Releases". These could be provided on a quarterly basis. A. Slavin asked if anyone wanted to provide these.

M. Andrews noted that this Committee take a vote on a Capital Item, it should also show its unified support @ T.M. Committee could also provide a visual report @ T.M. We should help educate the citizens on items being requested. D. Trudell commented that the Capital Planning Committee, Fin. Com., Town Administrator and Board of Selectmen all need to agree and support requests and provide the Town Meeting with a consensus from these groups.

New Business:

Town Meeting, Harbormaster was able to get his new pickup truck passed by T.M. We can now remove that item from 5 yr. plan. Article#1 was pulled after discussion on defibrillators.

Committee discussed Ambulance situation. A. Slavin suggested that if we try to have one of the older Ambulances remounted, we might be sending a "mixed message" on discussed need to replace Ambulances after about 10 yrs. He suggested that maybe we should have the 2006 Ambulance remounted instead of the older ones. C. Klueber stated that "in a perfect world" we probably would not remount an Ambulance that is 10 yrs old but noted that this is not a perfect world. Given the Town's financial condition, remounting an older Ambulance might be necessary, if not recommended. Committee agreed that we needed to discuss, and possibly institute, a Life Cycle System for vehicles. D. Trudell suggested that A. Slavin put the discussion of a Life Cycle of vehicles on an upcoming meeting agenda.

D. Trudell suggested combining of similar projects, from 5 yr. capital plan, projects like Onset Pier, Parking, Bath House Repairs etc.

Chair Slavin asked T.A. Andrews to check with M. Gifford regarding his upcoming roadway needs and repairs. D. Trudell noted that street acceptance seemed to be an impossible task due to procedural item required. He noted that reg's seemed to discourage street acceptance.

The Committee discussed issues regarding information and presentation of T.M. Articles. D. Trudell suggested a more diverse Capital Plan that included items other than Public Safety alone. T.A. M. Andrews noted that he's open to diversity and that he welcomes discussions from all various Departments.

A. Slavin suggested that we look into having a study done, by College Graduate students, on the Town's School Bus issue. M. Andrews noted that, if we were to ask a College to provide students for this study, we needed to do this very soon due to holidays and upcoming end of semesters. It was agreed that M. Andrews make an overture to a school, with a Graduate/MBA program, to see if they could us with this "School Bus Issue" study. Also noted he would check it with Town Council for their approval.

Next Meeting: 11/18/2012

Meeting Adjourned @ 11:05 A.M.